

# Essentials compliance training

## Quality training content

- Time-efficient compliance courses focused on key topics
- Developed in Australia for use in all states and territories
- Regularly updated to comply with current regulations
- o Engaging, interactive content
- Online assessments included to ensure effective learning
- Responsive and accessible design to maximise usability

## Powerful learning tools

- Take advantage of our exclusive
  Online Compliance LMS
- Simplify training for existing staff, inductions and refreshers
- Create custom training schedules for different roles
- Generate real-time reports
- Automate the sending of invitations and reminders
- Upload your own documents to complement courses

## **Essentials of Information Security Awareness**

Whether in the workplace, at home, or in public, we are constantly surrounded by information technology, which presents potentially critical security risks. The *Essentials of Information Security Awareness* training module will help to protect your organisation's valuable information and technical infrastructure by educating personnel on the growing technology risks that they may encounter in the workplace and beyond. With the possibility of enormous damage caused by cyber security breaches, it's more important than ever to ensure that everyone is informed and aware of the risks.



#### Course structure and delivery

This course is delivered online at the learner's own pace and takes about 35 minutes to complete, though it can be completed over multiple sessions. At the conclusion of the training, learners will undertake a brief quiz which must be passed to complete the course.

#### **Built-in course features**

All MCQ International courses are designed to operate on a wide variety of devices, including computers, iPads, tablets and mobile phones. Optional accessibility features include audio narration, dark mode display, and a distraction-free 'reader view'. Course progress is recorded automatically across all devices.

#### About our 'Essentials' courses

MCQ International offers two options for your training needs: our *Comprehensive* courses cover a broader subject area in depth and are suitable for management and roles with higher compliance risks. Our *Essentials* courses each take around 25-40 minutes to complete, are more focused on specific training topics, and are suitable for roles at all levels. You can easily mix-and-match both options to suit your needs.

#### Topics covered in the course

The Essentials of Information Security Awareness course covers the following topic areas:

- What is meant by 'information security'
- Why information security is important
- Consequences of security breaches
- The need for everyone to play their part
- The risks associated with physical security
- Developing security-conscious work habits
- How to ensure computer and network security
- Risks involving viruses, malware and phishingSecurity risks when sending or receiving email
- Risks of using public networks or computers
- Explanation of 'social engineering' attacks
- Reporting suspicions and security incidents.

#### Find out more

Contact us now via email at sales@mcqi.com.au or simply scan the code on the right to get more information about the course content, pricing options and how to purchase.

